

Dean Court Community Association
Child and Vulnerable Adult Protection Policy



Dean Court Community Centre (DCCA) is committed to ensuring that children and vulnerable adults are safe when attending events or activities at the DCCA. We will ensure that children and vulnerable adults are looked after in the following ways:

1. Children/vulnerable adults at the Community Centre

1.1 Category A: DCCA-run family events and activities

- Parents/carers remain fully responsible for the health and safety of their children/vulnerable charges. They must not leave children/vulnerable adults unattended.
- This could include activities such as a summer Family Fun Day or the Big :Lunch.

1.2 Category B: Regular activities or events run by groups that belong to a recognised charity or business organisation

- Such groups are advised by DCCA through the booking procedure that their staff must have DBS (formerly CRB) checks as appropriate and should complete the relevant Risk Assessment and Emergency Plans. This will be reviewed a year on and any group found not to have followed the advice, nor be making any attempt to follow, it will have their booking suspended until they comply, or will be asked not to run their activity. Those showing willingness but non-compliance will be strongly encouraged until they are fully DBS checked and risk assessed.
- DCCA cannot take direct responsibility for child/vulnerable adult safety with regard to events or activities run by recognised charity or business organisations. Parents/carers need to ensure for themselves that they are satisfied with their children's/vulnerable adult's safety. Any such group should have satisfactory Child or Vulnerable Adult Protection Policies (as relevant), and concerned parents/carers should ask the leaders of the group to supply copies, as well as the name of their local Child/Vulnerable Adult Protection Officer (or equivalent).
- This category is common, and most activities or events run at the Centre will fall into it, including, for example, Brownies, martial arts and dance classes

1.3 Category C: One-off activities or events run by individual or private groups

- DCCA cannot take direct responsibility for child/vulnerable adult safety with regard to other users. Parents/carers need to ensure for themselves that they are satisfied

with their children's/vulnerable adult's safety. If you are not comfortable leaving your charge, DCCA would recommend that you stay on as chaperone.

- This category includes events such as children's birthday parties and occasional publicly advertised events.

2. Contacts in case of concerns

- If failures in child/vulnerable adult protection procedures come to the attention of the Management Team, DCCA reserves the right to cancel the booking.
- If anyone has concerns about the care of children or vulnerable adults at the Centre, s/he should contact the Chair of the Trustees of the Management Team immediately.
- DCCA will display the names of Management Team members to whom local people can turn if they have concerns.
- DCCA will display the phone number of Childline (0800 1111) for the use of children or adults concerned about children.

3. Informing parents/carers about the limits of DCCA's responsibility for the care of their children/vulnerable adults

- This policy is to be available on DCCA's website.
- The key messages from this policy are to be posted on a bulletin board in the entrance lobby and also in the main hall, with references to how parents/carers can obtain copies of the full policy.
- Group leaders will be asked to inform parents about the existence of this policy and to direct them to copies of it.

This policy will be reviewed by the Committee one year after implementation.